

Schedule A

WKS145 Newton Regis, Seckington and No Man's Heath Parish Council

Clerk/RFO

Nicola Allton

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Chair

Cllr. David Waithman

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Internal Auditor

Anita Allsop

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Schedule B

Bank Reconciliation Financial Year Ending 31 March 2020

WKS145 Newton Regis, Seckington and No Man's Heath Parish Council

Prepared By Clerk/RFO: Nicola Allton Date: 30/5/20

Approved By Chair: Cllr. David Waithman Date: 31/5/20

Balance Per Bank Statements as at 31 March 2020	£	Total £
A/c 00411220	637.73	637.73
A/c 00028508	335.62	973.35
A/c 07109589	4237.17	5210.52
A/c 22623060	6010.98	11221.50
Less Unpresented Cheques as at 31 March 2020		
A/c 00411220	0	0
A/c 00028508	0	0
A/c 07109589	0	0
A/c 22623060	0	0
Add any unbanked cash as at 31 March 2020	0	0
TOTAL – NET BANK BALANCES AS AT 31 MARCH 2020		11221.50

The net balances reconcile to the Cash Book for the year, as follows:	£
Opening Balance:	9011.39
Add: Receipts in the year	30224.62
Less: Payments in the Year	28014.51
Closing Balance per cash book as at 31 March 2020	11221.50

Schedule C1

Explanation of Significant Variances

Box on Section 1	2019 £	2020 £	Variance Increase + Decrease – £	% Variance	Explanation Required
Box 2 Precept	10100	10500	+ 400	3.96	NO
Box 3 Total other receipts	1825	19725	+ 17900	980.82	YES
Box 4 Staff Costs	2176	2221	+ 45	2.10	NO
Box 5 Loan / capital	0	0	0	0	NO
Box 6 All other payments	10674	25793	+ 15119	141.64	YES
Box 9 Total Fixed Assets	20000	29039	+ 9039	45.19	YES
Box 10 Total Borrowings	0	0	0	0	NO

Schedule C2

Explanation of Individual Variances

Box 3

Variance + £17899

County Councillor's Grant received towards duckpond cleaning - £1,500.00

Contribution to duckpond cleaning from the Queen's Head Pub - £415.00

National Lottery Awards for All Grant towards playground equipment - £9,941.00

Contribution to playground equipment from Mrs Porter's fundraiser - £531.00

Contribution to playground equipment from Newton Regis Village Hall fundraiser - £1,661.00

VAT reclaim payment for 18/19 delayed by HMRC and paid in after 31/3/19 - £1,108.63

VAT Reclaim for playground equipment - £3,023.22

Box 6

Variance + £15,119

One-time payment of £15,847 to Sutcliffe Play for playground equipment, delivery, installation and VAT.

Box 9

Variance + £9,039

Value of assets increased by £9,039 - actual cost of new playground equipment purchased less VAT

Schedule D

Reconciliation between boxes 7 and 8 on the Annual Return

Not applicable.

Schedule E

Analysis of any earmarked or restricted reserves held by the Council at 31 March 2020.

Purpose and nature of reserve	Held as short-term or long-term investment?	Amount £
Duckpond cleaning	short	£1,915.00
	Total	£1,915.00

	£
Precept/rates and levies (Box 2)	10500
Balance carried forward (Box 7)	11222
Amount of balances less total earmarked reserves	1915
Ratio of balances less ear marked reserves to Precept/rates and levies	0.89
Reason if over 3 times or less than 0.1	N/A

Schedule F1

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I confirm that the dates set for the period of exercise of public rights are as follows:

	Date
Announcement	15 July 2020
Commencement	1 August 2020
Ending On	12 September 2020
Signed by RFO/Clerk	

Schedule G1

Explanation of 'No' on the Annual Governance Statement

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Assertion 1-9 Explanation for 'No' response and action to address weaknesses

Not applicable.

Schedule G2

'No' or 'Not covered' on the Annual Internal Audit Report

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Person carrying out the internal audit: Anita Allsopp

Internal Audit Objective Conclusion (A to K)

Explanation of 'No' and what the Authority is doing to address the weakness – or explanation for why 'Not covered'.

F - Not Covered - No petty cash is carried.